

Minutes for October 8, 2024

Library Board Meeting
Jemez Springs Public Library

Members Present: Hailey Cooper, Pamela Cornell, Heather Gutierrez, Gracie Johnson, Doug Parker, Janet Phillips, Kellie Primm, Barbara Stone

Members Absent: None

Presiding: Barbara Stone, Library Board President

Friends of the Library Presence: Suzanne Swetnam

1. **Call to Order:** The meeting was called to order at 6:05 p.m.

2. **Approval of September, 2024 meeting minutes**

Hailey moved and Pam seconded that the September 10, 2024 meeting minutes be approved.

Action taken: The September 2024 meeting minutes were unanimously approved.

3. **Librarian's Report**

September 2024 librarian reports were available for review. The written Librarian Notes provided to Board members are typically a part of these minutes and are also posted to the Library Board page of jsplibrary.org under the heading of Meetings. Discussion regarding the reports included:

- Question regarding the number of books that are still out following moving back into the library space with about 200 books still out. Some patrons may not be aware the library has reopened and there are plans to make book return easier by opening the outside return box in the future.
- Only artwork that was hung in the library is currently boxed. Hanging the artwork is planned for the near future. Doug offered to help hang the artwork if needed.
- Appreciation was expressed for the volunteer lunch and activities provided by Janet and Amanda. The food and activities made for a fun afternoon!

Action taken: Include the Librarian Notes for September, 2024, in the October Board minutes to be posted on the Library Board page.

4. **Discuss Board Membership/ Election of Library Board Secretary**

Discussion regarding board membership, term limits and term ending dates were discussed. Specific issues included:

- Term limit for board members is 2 years but often extended with the approval of the board.
 - Term limit and term ending dates were compared and clarified.
 - Doug Parker would like to end his service in November, 2024 to pursue other volunteer opportunities. He remains available to provide support if needed. All were very appreciative of his efforts and input during his years with the library board.
 - Discussion ensued regarding how to proceed with the election process. In the past individuals volunteered for president, vice president and secretary with a vote following to accept all volunteering for those specific positions. All agreed that this process would be reasonable to follow for electing this year's officers.
 - Barbara Stone, President, and Hailey Cooper, Vice President, agreed to continue in their board member roles. Kellie Primm offered to serve as Secretary.
 - Kellie moved and Doug seconded the proposed Jemez Springs Library Board slate of officers.
 - Pam moved and Gracie seconded that the proposed officers be approved. The board approved all the appointments unanimously.
- Action taken: Board Members voted to retain Barbara Stone as Jemez Springs Library Board President and Hailey Cooper as the Vice President. Kellie Primm will serve as the Secretary.***

5. FOL Report

Suzanne stated that their meeting will not be until October 22 but shared the following:

- The fundraising talk given by the Goff's last weekend was very successful providing ~\$400 and a wealth of information on the area.
- Suzanne will check to see if slides from the presentation can be made available.

6. Comments

Several issues were discussed during comments including:

- Kellie reported on the documentation the county provides as a budgetary analysis which is not tied to the general trajectory of the Sandoval County GO Bond funding.
- Janet reported that the Village is now operating in a better position financially. She is working with the Jemez Springs Village financial consultant to make the variety of funding sources and associated expenditures clearer in the budget tracking process. She plans to

create a chart to help others understand funding sources and associated requirements better.

- Janet shared that the Village and library are hosting a Trunk or Treat event that will also include food and a dance. She suggested that people interested in providing a trunk with candy for the festivities contact the library so that space can be provided.
- Janet encouraged sharing the opportunity to participate in the series on Scam Alerts as the frequency of scamming has increased.
- Heather shared the Village of Jemez Springs is in phase 1 of their Text Alert system that people can sign up for. The Text Alert will not replace the Code Red system which is managed by Sandoval County.
- Participation in board meetings by individuals other than board members is allowed. Library Board meetings are public meetings, and the public is welcome to attend without any notification. The link is posted on the agendas on the website.
- There were no public attendees.

7. Next meeting

November 12, 2024, 6 p.m. via Zoom

8. Adjournment

Kellie moved and Heather seconded that the meeting be adjourned.

Action taken: The meeting was adjourned at 6:41 p.m.